

**MINEOLA CITY COUNCIL MINUTES  
SPECIAL COUNCIL MEETING - MINEOLA CITY HALL  
APRIL 6, 2020, 5:30 P.M.**

**MEMBERS PRESENT**    **In Person:** Mayor Kevin White **Via video/phone conference:** Councilmembers Jayne Lankford, Sue Jones, Mitchell Tuck and Greg Hollen

**MEMBERS ABSENT**    Novada Bigham and Polly Jones

**STAFF PRESENT**      **In Person:** Mercy Rushing, Cindy Karch

**OTHERS PRESENT**    **Via Video/Phone Conference:** Phil Major, Wood County Monitor; Elaine West; Cassandra Sampson

**CALL TO ORDER**

Mayor Kevin White called the meeting to order at 5:30 p.m. and confirmed a quorum of the council was present.

Invocation and pledges lead by Mayor White

**CITIZEN COMMENT**

None.

**DISCUSSION ON ACTION ITEMS, PUBLIC HEARINGS, PRESENTATIONS AND ANNOUNCEMENTS**

**1. Consider approval of minutes of the Regular city Council Meeting on March 23, 2020.**

Councilmember Sue Jones made the motion to approve the minutes. The motion was seconded by Councilmember Greg Hollen. There being no further discussion, the motion carried by a unanimous vote.

**2. Discuss and consider action on an Order Extending and Amending the Declaration of Local Disaster issued March 20, 2020.**

Mayor White explained that we are adopting the Governors amended order GA-14 and any future orders issued by the Governor. A motion was made by Councilmember Sue Jones and seconded by Councilmember Jayne Lankford approve the Order Extending and Amending the Declaration of Local Disaster. There being no further discussion, the motion carried by a unanimous vote.

**3. Discuss an ordinance to annex approximately 10.241 acres of land located at off FM 1254, lot 6, 7 Cowan, as requested by Elaine West and Peter Woolford.**

City Manager Mercy Rushing briefed the council on the request, including location and construction plans. It is a housing development/sub-division adding at least 30 new homes if the city can annex.

**4. Hold a public hearing to hear public comments on adopting an ordinance to annex approximately 10.241 acres of land located at off FM 1254 Lot 6, 7 Cowan as requested by Elaine West and Peter Woolford.**

Mayor White opened the public hearing. Cassandra Sampson asked if any houses would be considered affordable housing. Mrs. Elaine West said the homes would be mostly three bedroom homes priced between \$150 and \$180, designed for young families and retirees.

**5. Consider action on an ordinance to annex approximately 10.241 acres of land located at FM 1254 Lot 6, 7 Cowan as requested by Elaine West and Peter Woolford.**

A motion was made by Councilmember Sue Jones and seconded by Councilmember Jayne Lankford to approve the ordinance. There being no further discussion the motion carried by a unanimous vote.

**6. Discuss and consider action on a Municipal Service Agreement between the City of Mineola and PLM Homes, LLC.**

Mrs. Rushing explained some edits to the document made since first presented to council. The agreement states that if the owners agree to annex the property, the city would provide water and sewer services to the location. A motion was made by Councilmember Sue Jones and seconded by Councilmember Jayne Lankford to approve the agreement. There being no further discussion the motion carried by a unanimous vote.

**7. Mayors Comments— regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies.**

Mayor White had no comments.

**8. City Manager Briefing and Announcements – Update on pandemic, COVID-19**

Mrs. Rushing informed the council that as of this morning Wood County had three confirmed cases with one with a Mineola address. As of today, we've implemented a "no cash payment" policy for water and court payments. We offer many other ways to accept payments that are safer. Also, staff are working hard disseminating grant information to local businesses as soon as it's received. Mineola Community Bank and Mineola EDC have joined together to offer local grants to small businesses in Mineola.

**ADJOURNMENT**

There being no further items for consideration, a motion to adjourn was made and the meeting adjourned.

  
\_\_\_\_\_  
Kevin White, Mayor

ATTEST:

  
\_\_\_\_\_  
Cindy Karch, City Secretary