

**MINEOLA CITY COUNCIL MINUTES  
REGULAR MEETING - MINEOLA CITY HALL  
APRIL 27, 2020, 5:30 P.M.**

**MEMBERS PRESENT**    **In person:** Mayor Kevin White, Council Members Sue Jones and Novada Bigham  
**Via video/phone conference:** Council Members Jayne Lankford, Mitchell Tuck, Polly Jones, and Greg Hollen

**MEMBERS ABSENT**    None

**STAFF PRESENT**    **In person:** Mercy Rushing, Cindy Karch and David Madsen

**OTHERS PRESENT**    **Via video/phone conference:** Phil Major, Wood County Monitor; Patrick Woods, Perdue Brandon

**CALL TO ORDER**    Mayor White called the meeting to order at 5:30 p.m. and confirmed a quorum of the council was present.

Invocation and Pledge of Allegiance lead by Kevin White

**CITIZEN COMMENT** – None

**CONSENT AGENDA**

1. Consider approval of minutes of the Special City Council Meeting on April 6, 2020.
2. Consider approval of the Financial Statement for the month of March, 2020.
3. Consider approval of the Monthly Investment Report for the month of March, 2020.
4. Consider approval of the Monthly Department Head Reports for the month of March, 2020. (Building Inspections, Code Enforcement, Fire, Police, Main Street, Marketing, Street, Water, Wastewater)
5. Consider action on updates to the Marketing and Tourism board bylaws.

Councilmember Novada Bigham made the motion to approve the consent agenda. The motion was seconded by Councilmember Greg Hollen and carried by a unanimous roll-call vote.

**DISCUSSION ON ACTION ITEMS, PUBLIC HEARINGS, PRESENTATIONS AND ANNOUNCEMENTS**

6. **Discuss and consider action on sale of city property, Lot 1 Blk 59, Mineola Townsites, located on the corner of Wells and Giuard Streets.**

Councilmember Greg Hollen made the motion to approve the sell. Councilmember Jayne Lankford seconded the motion and it carried by a unanimous roll-call vote.

7. **Discuss and consider action on a budget amendment ordinance for the Fire Department to purchase rescue equipment from the Fire Department Capital Fund.**

Fire Marshal David Madsen explained briefly what equipment was needed and why. Recently the Fire Department went on a rescue with other local fire departments, where a child had fallen 40 feet into a well. Mineola did not have all of the proper equipment for an extraction of this type, but between all of the departments there, they were able to successfully rescue the child. He requested using the reserve



fund to purchase harnesses and tripods and other equipment for this type of tight-quarter rescue. Councilmember Polly Jones made the motion to approve the ordinance. The motion was seconded by Councilmember Novada Bigham and carried by a unanimous roll-call vote.

**8. Discuss and consider action on an ordinance updating the Landmark Committee bylaws.**

Councilmember Novada Bigham made the motion to adopt the ordinance. The motion was seconded by Councilmember Sue Jones and carried by a unanimous roll-call vote.

**9. Discuss and consider action on an ordinance annexing the right-of-way on both sides of NW Loop 564 for utility services as described in attachments A&B included in the ordinance.**

Councilmember Jayne Lankford made the motion to adopt the ordinance. The motion was seconded by Councilmember Sue Jones and carried by a unanimous roll-call vote.

**10. Hold a public hearing on an ordinance amending the City of Mineola Zoning Ordinance Section 6-8, L. Definitions (Off-Premise Signs).**

Fire Marshal David Madsen explained that the current ordinance didn't have a clear definition of what types of signs could not be displayed off-premise. The city would like to allow certain civic and religious originations off-premise signs. No citizens were present for comment and Mayor White closed the hearing.

**11. Discuss and consider action on an ordinance amending the City of Mineola Zoning Ordinance Section 6-8, L. Definitions (Off-Premise Signs).**

Councilmember Novada Bigham made the motion to adopt the ordinance. The motion was seconded by Councilmember Sue Jones and carried by a unanimous roll-call vote.

**12. Hold a public hearing on a Meritorious Exception for lighted signs in SF-7 zone.**

No citizens were present for the hearing. Fire Marshal David Madsen explained that this was for the First United Methodist Church Ministry Center at 612 N. Newsom Street. Notices were sent to residents and none were present at the hearing to object. Mayor White closed the hearing.

**13. Discuss and consider action on a Meritorious Exception for lighted signs in SF-7 zone.**

Councilmember Novada Bigham made the motion to adopt the ordinance. The motion was seconded by Councilmember Sue Jones and carried by a unanimous roll-call vote.

**14. Hold a public hearing on a Specific Use Permit to place a manufactured home on Lots 17A, 17E, 18A, 20A Block 120 Mineola Townsites, near the intersection of Guy and Meredith.**

No citizens were present for the hearing.

**15. Discuss and consider action on a Specific Use Permit to place a manufactured home on Lots 17A, 17E, 18A, 20A Block 120 Mineola Townsites, near the intersection of Guy and Meredith.**

Councilmember Novada Bigham made the motion to adopt the ordinance. The motion was seconded by Councilmember Mitchell Tuck and carried by a unanimous roll-call vote.

**16. Hold a public hearing on a tax abatement for The Vault Dinner Theater.**



No citizens were present for the hearing. City Manager Mercy Rushing outlined the tax abatement plan. Mayor White closed the hearing.

**17. Discuss and consider action on a tax abatement for The Vault Dinner Theater.**

Councilmember Greg Hollen made the motion to accept the tax abatement. The motion was seconded by Councilmember Novada Bigham and carried by a unanimous roll-call vote.

**18. Mayor Comments – regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies.**

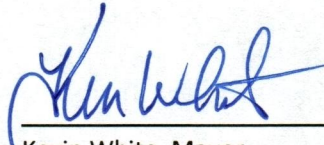
Mayor White announced that the May 18<sup>th</sup> Regular Council Meeting would be open to the public as well as on Zoom.

**19. City Manager Briefing and Announcements**

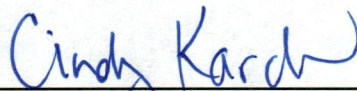
City Manager Mercy Rushing gave a brief update on COVID-19 related items and issues, including the governors announcement that counties that have more than five confirmed cases may reopen retail and dine-in at 25% total occupancy.

**ADJOURNMENT**

There being no further items for consideration, a motion to adjourn was made and the meeting adjourned.

  
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Kevin White, Mayor

ATTEST:

  
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Cindy Karch, City Secretary