

**MINEOLA CITY COUNCIL MINUTES**  
**REGULAR MEETING – MINEOLA CITY HALL**  
**Monday, October 24, 2022**

**Call to order and confirmation of quorum**

P	Jayne Lankford, Mayor	P	Mitchell Tuck
P	Sue Jones, Mayor Pro Tem	P	Terry Eaton
P	Eric Carrington	P	Jack Newman
P	Cassandra Sampson	P	Mercy Rushing, City Manager
P	Cindy Karch, City Secretary	A	Blake Armstrong, City Attorney

Staff Present: Lisa Morrison, David Madsen, Justin Clower, Doris Newman, Kyle McCoy, Chief Charles Bittner, and Owen Tiner

Citizens Present: Phil Major with the Wood County Monitor; Hayden Ray with ETMC EMS; Joe Moore, JM Love, and Peter Woolford

**Invocation and Pledge of Allegiance**

Invocation led by Councilmember Tuck and pledges led by Councilmember Carrington

**Citizen Comment**

Joe Moore spoke to the council against the construction of the Emergency Radio Tower Project.

**Presentations and Proclamations**

1. Presentation of a Certificate of Special Congressional Recognition to Mayor Lankford and the city's employees and first responders.

Mayor Lankford read the certificate of Special Congressional Recognition to the City's employees and first responders and presented to them a United States flag that was flown over the State Capital in their honor.

2. Introduction of new employees.

Chief Bittner introduced Mathew Martin as a new officer; Kyle McCoy introduced new public works employees: Jasmond McGill, Dylan Hargrove, and Jimmy Overstreet. Cindy Karch introduced city hall's new employee Felicia Condry.

3. Gene Keenon with Republic Services to present Mineola Nature Preserve Events and Programs a grant of \$5,000.

Gene Keenon presented to City Manager Rushing a \$5,000.00 check for the Mineola Nature Preserve Events and Programs. City Manager Rushing thanked Mr. Keenon for the continued support of the Nature Preserve over the years.

**Consent Agenda**

4. Consider approval of minutes of the Special City Council meeting on September 12, and the Regular Council Meeting on September 19, 2022.
5. Consider approval of Financial Reports for the month of September 2022.
6. Consider approval of the Quarterly Investment Report for the month of September 2022.
7. Consider approval of the Monthly Department Head Reports for the month of September 2022. (Building Inspections, Code Enforcement, Fire, Police, Main Street, Marketing, Municipal Court, Street, Water, Wastewater)
8. Consider approval of board member reappointments to the Landmark Commission; Jim Phillips, Joyce Williams, Sue Jones and Crystal Hudson, each for a three-year term.
9. Consider approval of board member reappointments to the Historical Museum Board; Christine Creswell, Audrey Turman, Ellen Brooke, Elaine Tuck and Janice Wisner, each for a two-year term.
10. Consider approval of board member reappointments to the Mineola Main Street Board; Misty Hooks, Wanda Dubbs and Eric Carrington, each for a three-year term. New board member appointments of Kim Galyean, replacing Pat Hamlett and Jo Deane Sherrill, replacing Sharon Chamblee.
11. Consider approval of a resolution to change the dates of the December 2022 and September 2023 Regular Council meetings.

Councilmember Carrington made the motion to approve the consent agenda items. Motion was seconded by Councilmember Eaton and motion passes with Councilmember Tuck sustaining.

**Discussion on Action Items, Public Hearings, Presentations, and Announcements.**

12. Presentation of the Year End Financial Highlights by Cindy Karch, Finance Director. (No action required)

Ms. Karsh City Secretary and Finance Director presented to the council a year-end financial highlights presentation.

13. Presentation of Marketing Report – Owen Tiner, Marketing Director. (No action required)

Marketing Director Owen Tiner presented to the council a marketing report. Mr. Tiner explain to the council that he was using a new marketing tool called Placer.ai to gather information that will help with future events.

14. Discuss and consider action on a closure request from the Mineola Main Street program to close the parking lot on West Commerce and Line Street on November 19 for the Antique Automobile Club of America.

Councilmember Eaton made the motion to approve a closure request from the Mineola Main Street program to close the parking lot on West Commerce and Line Street on November 19<sup>th</sup> for the Antique Automobile Club of America. Motion was seconded by Councilmember Sampson. Motion carried by unanimous vote.

15. Discuss and consider action on a closer for a Special Event on Commerce Street at the Gazebo on November 2 from 10 AM to 2 PM.

Councilmember Tuck made the motion to approve a closure of Commerce Street at the Gazebo on November 2, 2022, from 10 a.m. to 2 p.m. for a Special Event. Motion was seconded by Councilmember Newman. Motion carried by unanimous vote.

16. Discuss and consider action on a resolution amending the City of Mineola Employee Handbook, Section 3.8, On Call and Call Back, Compensation.

Councilmember Tuck made the motion to approve the resolution amending the City of Mineola Employee Handbook, Section 3.8, On Call and Call Back, Compensation. Motion was seconded by Councilmember Newman. Motion carried by unanimous vote.

17. Public Hearing

- a. Hold a public hearing to rezone Lots 3-48 of the Park Central Subdivision.

Mayor Lankford opened the public hearing for the rezoning of Lots 3-48 of the Central Subdivision. Joe Moore spoke against the rezoning Lots 3-48 of the Park Central Subdivision. With no other public comments Mayor Lankford closed the public hearing.

- b. Discuss and consider action to rezone Lots 3-48 of the Park Central Subdivision.

Fails due to lack of motion.

18. Discuss and consider action on funding for the Emergency Radio Tower Project.

Councilmember Newman made the motion approve the funding for the Emergency Radio Tower Project. Motion was seconded by Councilmember Tuck. Motion carried by unanimous vote.

19. Discuss and consider action on an ordinance amending Section 8-5 and 8-6 Building Permit Fees.

Councilmember Newman made the motion to approve an ordinance amending Section 8-5 and 8-6 Building Permit fees with the amendment of commercial fees for customer service inspections from \$35.00 to \$75.00. Motion was seconded by Councilmember Eaton. Motion carried by unanimous vote.

20. Discuss an ordinance regarding Grease Traps (no action).

Public Works Director Kyle McCoy explained the need for an ordinance regarding Grease Traps. Due to the increase of restaurants and other establishments and future growth it is important to implement a Grease Trap ordinance.

21. Discuss and consider action on an ordinance abandoning the unimproved section of Potts Street, adjoining Lot 19 and Pt Lot 18 Hillcrest Addition.

Councilmember Sampson made a motion to approve an ordinance abandoning the unimproved section of Potts Street, adjoining Lot 19 and Lot 18 Hillcrest Addition. Motion was seconded by Councilmember Tuck. Councilmembers Sampson and Tuck in favor; Councilmembers Jones, Carrington, Eaton, and Newman opposed. Motion is lost.

22. Discuss and consider action on American Rescue Plan Act (ARPA) Program Subrecipient Agreement between the City of Mineola and Wood County for the Design, Purchase, and Installation of a Honey Monster Machine.

Councilmember Eaton made the motion to approve an American Rescue Plan Act (ARPA) Program Subrecipient Agreement between the City of Mineola and Wood County for the Design, Purchase, and Installation of a Honey Monster Machine. Motion was seconded by Councilmember Newman. Motion carried by unanimous vote.

23. Discuss and consider action on an Interlocal agreement for Emergency Management Coordinator for FY 22-23 between the City of Mineola and Wood County and authorize the Mayor to execute the agreement.

Councilmember Sampson made the motion to approve an Interlocal agreement for Emergency Management Coordinator for FY 22-23 between the City of Mineola and Wood County and authorize the Mayor to execute the agreement. Motion was seconded by Councilmember Carrington motion carried by unanimous vote.

24. Discuss and consider action on an Interlocal agreement for Emergency Management Plan for FY 22-23 between the City of Mineola and Wood County and authorize the Mayor to execute the agreement.

Councilmember Sampson made a motion to approve the Interlocal agreement for Emergency Management Plan for FY 22-23 between the City of Mineola and Wood County and authorize the Mayor to execute the agreement. Motion was seconded by Councilmember Newman motion carried by unanimous vote.

25. Discuss and consider action on a bid proposal from Peoples Telephone Cooperative for a new Voice Over Internet Protocol (VOIP) telephone system.

Councilmember Jones made the motion to accept bid proposal from Peoples Telephone Cooperative for a new Voice Over Internet Protocol (VOIP) telephone system. Motion was seconded by Councilmember Sampson, motion carried by unanimous vote.

26. Discuss and consider action on Annual Meredith Foundation grant requests.

City Manager Rushing talked to the council about getting their proposed requests for the Meredith Foundation grant ready and turned into her no later than November 14, 2022.

27. Public Works Director updates on Street, Water and Wastewater projects

Kyle McCoy updated the council starting with streets: Guy Street is completed; and they are running the brush truck again but continue having problems with it breaking down. Water they had six breaks up to date. Sewer: had two major sewer repairs and Mr. McCoy told the council that we will no longer work on sewer lines on private property. Parks: all is going well, and they are cutting back on mowing.

28. City Manager Briefing and Announcements.

City Manager Rushing updated the councilmembers on upcoming events.

October 29<sup>th</sup>: Farmers Market 8:00 a.m. to 1:00 p.m.; Planes, Trains, and Automobile event; Mini Train from 6:00 p.m. to 9:00 p.m. October 31, 2022, Trunk or Treat downtown Mineola 5:00 p.m. to 8:00 p.m. November 8<sup>th</sup> Voting; Friday, November 11<sup>th</sup> City offices will be closed for Veterans Day; and Veterans Day Parade Saturday November 12<sup>th</sup> at 11:00 a.m.

There being no further items for consideration, a motion to adjourn was made and the meeting adjourned.

  
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Jayne Lankford, Mayor

ATTEST:

  
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Cindy Karch, City Secretary